

## Request for Compensation for Evaluations during Non-Contract Days

\*\* To be submitted to the Director PRIOR to completing the evaluation(s).

With approval from the Director:

- ECSE teachers and SLPs shall be compensated at a rate of \$15.00 per unit (1 unit = 15 minutes), not to exceed twelve (12) units, for completion of an early childhood or speech-language evaluation during non-contract days.
- Compensation for evaluation report writing shall be \$15.00 per unit (1 unit = 15 minutes), not to exceed four (4) units.
- ECSE teachers and SLPs will also be compensated for round-trip driving time from their home to the child's home or other approved setting at a rate of \$25.00 per hour plus mileage reimbursement for use of own vehicle according to the Cooperative's mileage reimbursement rate.

Employee's Name: \_\_\_\_\_ Student's Name: \_\_\_\_\_ School District: \_\_\_\_\_

Date Request Sent: \_\_\_\_\_ Date Evaluation(s) Scheduled: \_\_\_\_\_

Purpose of the Evaluation: (✓ Check one)

1.  Birth to 3 Initial Evaluation
2.  Birth to 3 Transitional Evaluation
3.  Doctor's Referral
4.  Part of Multidisciplinary Autism Evaluation
5.  Other, Explain: \_\_\_\_\_

Estimated Time to Complete Evaluation(s): \_\_\_\_\_

Director's Determination:

\_\_\_\_\_ Approved

\_\_\_\_\_ Not approved

Director's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Comments: \_\_\_\_\_

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